



PROMOS study trips abroad

Conditions

PROMOS scholarships for study trips are awarded subject to the following conditions:

- Groups of at least five fully enrolled students and/or doctoral researchers from Leipzig University pursuing a degree at Leipzig University;
- Maximum duration 12 days;
- Accompaniment by at least one University lecturer, who can also receive the flat-rate allowance; funding for a maximum of one university lecturer;
- The destination should be one of Leipzig's partner universities ([bilateral university agreement](#) and [Utrecht Network](#)); no Erasmus+ agreement, no faculty agreement.

Funding

Funding includes a flat-rate allowance

- Of €45 per person and day for travel to EU countries, Iceland, Liechtenstein, Norway, Switzerland and Turkey,
- Of €45 per person and day for all other countries.

The study trip should focus on the following objectives:

- Learning subject-related knowledge
- Gaining an insight into the local culture of the host country,
- Getting to know other students and academics.

This funding is not available for trips of a predominantly tourist nature or congress or lecture tours.

Application

Applications must include

- **Written application** describing the project and explaining your reasons for the project (no more than two pages)
- **Description of the programme content** with a description of what exactly you intend to attend and visit (no more than two pages)
- **Schedule** for the stay abroad.
- **List of participants**
- **Funding plan**
- **Letter of invitation** from the foreign university/proof of contract

Please note that we can only consider applications that are complete and submitted by the deadline.

Please send all application documents

- in electronic form,
- as one PDF file (max. 3MB),
- in the order in which they are mentioned in the checklist,
- with a file name in the following format: Last Name_First name.

to PROMOS-coordination, promos@zv.uni-leipzig.de, of Leipzig University International Centre.

Applications for PROMOS grants for study trips can only be submitted by Leipzig University lecturers.

Application periods

The application period is:

- **1 November–1 December of the previous year** for periods abroad commencing between January and June.
- **1 May–1 June of that year** for periods abroad commencing between July and December.

To help you plan ahead, it is possible to apply in the earlier application round for study trips, in which case you will not, however, be able to apply again in the following application round.